



## **Oystermouth Primary School Governors' Annual Report to Parents and Carers 2021—2022**



There is no longer a requirement to hold an annual meeting for parents to discuss this report, but parents may request up to three meetings a year with the Governing Body to discuss whole school issues.

The Governing Body has not held a parents' meeting pursuant to section 94 of the School Standards and Organisation (Wales) Act 2013.

Further advice and details about how parents may go about requesting a meeting with a Governing Body is available at the school, and /or on the Welsg Government website at:

<http://wales.gov.uk/topics/educationandskills/publications/guidance/parents-meetings-statutory-guidance/?lang=en>



## **Oystermouth Primary School Governors' Annual Report to Parents and Carers 2021–2022**

Dear Parents and Carers,

I am very proud to present to you the Governing Body Annual Report to Parents for the 2021/22 Academic Year, detailing the developments and outstanding progress made by the school and the children over the last academic year.

The Annual Report allows the opportunity to portray to you the life of the school, through its statistics and achievements. The Governing Body continues to function mainly through the work of its committees and the newly reinstated termly visits to the school, to see the amazing work produced by the children. As Chair, I would personally wish to thank all my fellow Governors for the continued, unconditional commitment and support that they give to our lovely school throughout the year.

The report also gives me the opportunity to convey the Governing Body's sincere appreciation to Mrs Morgan and all the staff for their commitment to the school and for their continued hard work and dedication in ensuring all our wonderful children are given every opportunity available. I would also like to welcome to the school, Mr Hunter our new Deputy Head who is due to start in the New Year and bid farewell to Miss Bawden who will sadly be leaving us this month.

Thanks, must also be given to our amazing PTA for their exceptional efforts in supporting the school in so many imaginative ways especially during the pandemic and the lockdowns, Oystermouth is very fortunate to have such a committed group of parents, carers, Grand Parents, and friends in the wider community.

Lastly, but most certainly not least, our gratitude goes to you, the parents, and carers of our children, for the support, co-operation and assistance that you continue to give to the school, in all that is asked of you.

Here's to the next twelve months and all the exciting opportunities ahead of us.

Best Wishes, *Laura Miles*

Chair of the Governors



## Members of the Governing Body 2021–2022

Cllr C. Townsend-Jones	<i>Minor Authority</i>
Mrs H. Landers-Thomas	<i>LA— Resigned</i>
Cllr M. Langstone	<i>LA—Resigned</i>
Mr M. Clift	<i>LA</i>
Mrs L. Miles (Chair)	<i>LA</i>
Mrs H. Faulkner (Vice-Chair)	<i>Parent Governor</i>
Mr A. Harris	<i>Parent Governor</i>
Mr D. Belton	<i>Parent Governor</i>
Mr P. Lewis	<i>Parent Governor</i>
Mrs S. Hawkes	<i>Community Governor</i>
Mrs E. Richards	<i>Community Governor</i>
Mrs. E. Draper	<i>Teacher Governor</i>
Mrs. M. Vadgama	<i>Non-teaching Governor</i>
Mrs. V. Woodman	<i>Clerk to the Governors</i>
Mrs C. Morgan	<i>Headteacher</i>

### Meetings:

During the past year the Governing Body has met on a termly basis to review all aspect of school policy and practice. The ALN, Standards & Wellbeing Committee and Finance, Premises & Staffing Committee met on several occasions to discuss building issues, health and safety, the budget and its implications on staffing and school initiatives. Sub committees report to the full governing body as appropriate.



## Current Appointments & Information

**Headteacher** Mrs C. Morgan, M.A., B.A. (Hons), P.G.C.E., Grad. Dip. in Professional Development (Education), NPQH

**Deputy Headteacher, KS2 Leader, Y5** Mr S. Lloyd Jones, B.A. Ed. (Hons), Grad. Dip. in Professional Development (Education)

**Foundation Phase Leader, Y1** Mrs D. Webster, B.A. (Hons), P.G.C.E.

**Y6** Mrs H. Morris, B.A. Ed. (Hons), Grad. Cert. in Professional Learning

**Y4** Miss E. Draper, B.A. (Hons), P.G.C.E.

**Y3** Miss L. Reynolds, B.A. (Hons) Primary Initial Teacher Education

**Y2** Mrs A. Honey, NQT, B.A. (Hons.) Early Years Education, HLTA, Outdoor Learning Practitioner Certificate, NVQ Level 2 and 3

**REC** Mrs O. Rosewell B.A Ed. (Hons)

**NUR** Miss S. Bawden B.A Ed. (Hons)

**ALNCo** Mrs V. Myers, T. Cert.

**ALN and Emotional and Mental Wellbeing TA** Mrs. E. Dawson, M.A. Developmental & Therapeutic Play, M.A. Media Writing, B.A. English.



## Areas of Curricular Responsibility

Implementation of the New Curriculum	Mr Lloyd Jones
Language, Literacy and Communication – English	Miss Draper
Language, Literacy and Communication – Welsh	Mrs Webster
Mathematics and Numeracy	Mrs Rosewell
ICT / DCF	Mrs Morris
Science and Technology	Mrs Webster
Health and Well Being ESDGC, Pupil Voice, Healthy Schools, Fairtrade, Active Journeys	Mrs Honey
Health and Well Being Physical Development	Mrs Honey – Cricket, Rugby Mrs Rosewell, Athletics, Cross Country Mrs Morris – Netball Mrs Myers – Tennis Mrs Harris - Football
Humanities	Mrs Morris
Expressive Arts	Miss Reynolds
Outdoor Learning	Mrs Honey



## Oystermouth Primary School 2021/2022 Staffing

Mrs C. Sutherland	<i>School Administrator</i>
Mrs M. Vadgama, BA (Hons) Business Administration	<i>School Administrator</i>
Mrs N. Harris, NVQ Levels 2 & 3	<i>T.A.</i>
Miss R. Seacombe	<i>T.A.</i>
Mrs S. Aston, NNEB	<i>T.A.</i>
Miss L. Stocks, NVQ Level 3, CACHE Level 2, HLTA Level 4	<i>T.A.</i>
Mrs A. Franklin, Level 3 Diploma in Specialist Support	<i>T.A.</i>
Mrs C. Phillips	<i>T.A.</i>
Mrs J. Arcari, NVQ Level 3 Early Years Education	<i>T.A.</i>
Mrs H. Founds, B. Ed. (Hons.)	<i>T.A.</i>
Mrs V. Myers, T. Cert.	<i>T.A.</i>
Mrs M. Hill, NVQ L2 T.A	<i>T.A.</i>
Mrs M Phillips, Cert. Ed., B.Ed., Dip. Ed.	<i>T.A.</i>
Miss B. Norris, Childcare Level 6	<i>T.A.</i>
Mrs C. O'Sullivan, Childcare Level 3	<i>T.A.</i>
Miss G. Williams, Childcare Level 3	<i>T.A.</i>
Mrs A. John	<i>T.A.</i>
Mrs K. Patterson	<i>T.A.</i>
Miss S. Jones	<i>T.A.</i>
Mrs S. Condon	<i>T.A.</i>
Mrs T. Uddin	<i>T.A.</i>
Mrs J. Evans	<i>Cook</i>
Mr J. Phillips	<i>Caretaker</i>
Mrs G. Thomas	<i>Cleaner</i>
Mr C. Morgan	<i>Cleaner</i>
Mr A. Eynon	<i>Cleaner</i>
Mr B. Elias	<i>School Patrol Officer</i>



## **Oystermouth Primary School 2020/2021 Staffing**

### **Supervisory Assistants employed during the lunch-time break**

Mrs N. Harris, Mrs S. Aston, Mrs C. Phillips, Miss B. Norris, Miss L. Stocks,  
Mrs M. Phillips, Mrs J. Arcari, Miss G. Williams, Miss C O'Sullivan,  
Mrs T. Uddin, Mrs A. Franklin, Mrs A. John

### **Breakfast Club**

Mrs C. Sutherland, Mrs M. Phillips, Mrs S Condon

### **Wrap Around**

Miss G. Williams, Mrs T. Uddin

### **After School Club**

Miss L. Stocks, Mrs J. Arcari, Mrs S. Aston, Mrs N. Harris, Mrs T. Uddin,  
Mrs J. Evans, Mrs S. Condon, Miss G. Williams,



## **Oystermouth Primary School 2020/2021 Newsletters**

Despite the COVID restrictions lots of great things happened during the year as you can see in the school Newsletters.

Please use this link to access the Newsletters -

<https://oystermouthprimaryschool.com/general/#1535544171708-59b3eab6-62cb>

The whole school community should be very proud of what the school achieved throughout the year.







## Finances

The Governing Body's priority has been the retention of trained teachers and support staff because we believe that this is the most effective and beneficial use of our financial resources. We managed and monitor the school's budget vigorously and to maintain good staff/pupil ratios, have had to use money from our reserves. Obviously, this situation cannot continue indefinitely and staffing levels are therefore, dependant on our financial allocation from the LA. The members of the Governing Body have not claimed any sums of money for travel or subsistence.

### SCHOOL: OYSTERMOUTH PRIMARY

#### STATEMENT OF ACTUAL EXPENDITURE 2021/22

	Delegated Expenditure £	Non-Delegated Expenditure £	Total Net Expenditure £
Teachers Salaries	446,289		446,289
Salaries	347,763	43,131	390,894
Other Employee Costs	-277	-745	-1,022
Premises	15,198		15,198
Transport			0
Supplies & Services	100,542		100,542
Recharges	62,541	350	62,891
<b>Gross Expenditure</b>	<b>972,056</b>	<b>42,736</b>	<b>1,014,792</b>
Grant Income	-212,741		-212,741
Other Income	-77,051		-77,051
<b>Gross Income</b>	<b>-289,792</b>	<b>0</b>	<b>-289,792</b>
<b>Net Expenditure</b>	<b>682,264</b>	<b>42,736</b>	<b>725,000</b>

RESERVES:	£
FINAL FORMULA ALLOCATION:	740,926
TOTAL NET EXPENDITURE:	682,264
<b>TRANSFER TO / (FROM) RESERVES:</b>	<b>58,662</b>
OPENING BALANCE ON RESERVES 01/04/21	193,640
<b>CLOSING BALANCE ON RESERVES: 31/03/22</b>	<b>252,302</b>



## School Holidays 2021—2022

Term	Term begins	Mid-term holiday		Term ends	Total days
		Begins	Ends		
<b>Autumn 2021</b>	Thursday 2 September	Monday 25 October	Friday 29 October	Friday 17 December	72
<b>Spring 2022</b>	Tuesday 4 January	Monday 21 February	Friday 25 February	Friday 8 April	64
<b>Summer 2022</b>	Monday 25 April	Monday 30 May	Friday 3 June	Friday 22 July	59
<b>Total:</b>					<b>195</b>

### INSET DAYS

Thursday 2 September 2021

Friday 3 September 2021

Tuesday 4 January 2022

Monday 25 April 2022

Monday 6 June 2022



## The School Improvement Plan Priorities 2021– 2022

IA 1	<b>Standards</b>	<p>1.1- To implement teaching strategies to develop, catch up and enhance Literacy and Numeracy in light of COVID 19</p> <p>1.2 – To promote and celebrate the Welsh language throughout all aspects of school life</p>
IA 2	<b>Wellbeing and Attitudes to Learning</b>	2.1 – To implement a whole-school approach to emotional and mental well-being
IA 3	<b>Teaching and Learning Experiences</b>	<p>3.1 – To continue to develop the new curriculum, underpinned by the four core purposes</p> <p>3.2 - To develop the strategies used to differentiate in the classroom</p>
IA 4	<b>Care, Support and Guidance</b>	4.1 – To continue to improve staff understanding and school processes, in light of ALN reform
IA 5	<b>Leadership and Management</b>	5.1 – To continue to embed the Professional Teaching Standards and develop Professional Learning



## General School Curriculum

A broad and balanced curriculum offers a wide range of experiences to meet the diverse needs of the pupils.

The main curriculum areas in the Foundation Phase are the Seven Areas of Learning.

The main Curriculum areas at KS2 are: The core subjects of English, Mathematics, Science and Information and Communications Technology and the foundation subjects of History, Geography, Art, Music, Physical Education, Design and Technology and Welsh as a second language.

Religious Education and Personal, Social and Health Education form an integral part of the curriculum.

The Literacy and Numeracy Framework (LNF) and DCF runs through all lessons. This means that skills in literacy and numeracy, as well as IT skills, are planned for, wherever possible, in teachers' lesson planning. These skills are, rightly, recognised as being vitally important in contributing to a child's all-round education and are, consequently, given prominence in all age groups from Nursery upwards.

The school is preparing for the changes in the curriculum outlined in the 'Donaldson Report'. This will involve 6 Areas of Learning and Experience:

- Expressive Arts
- Health and Well-Being
- Humanities
- Language, Literacy & Communication
- Mathematics & Numeracy
- Science & Technology



## General School Curriculum

In addition the 'wider skills' of critical thinking, planning and organising, creativity and innovation and personal effectiveness will be taught.

The school recognises the importance of the basic skills of literacy and numeracy as being the basis of all learning. The acquisition of these basic skills by all pupils is vital for their progress and is the responsibility of all staff. The delivery of the National Curriculum respects that a variety of methods will need to be involved, ranging from thematic and direct class and group situations to special assignments that respect the needs and interest of individuals. The curriculum acquires additional coherence and relevance with the progressive emphasis on:

- the cross-curricular competencies of communication (including literacy and oracy), numeracy, problem-solving and studying and the cross-curricular dimension that encourages,
- the provision of equal opportunities for all pupils, irrespective of gender, ability or cultural and ethnic background,
- the fostering of sympathetic understanding of the cultural diversity of society,
- catering for the special needs of pupils in ways which make the curriculum accessible to all pupils,
- a demonstration of the cultural relevance of the curriculum to its Welsh setting and the development of bilingualism.



## Use of Welsh Language and Bilingualism

The medium of instruction is English. Welsh is taught as a second language as part of the National Curriculum with the emphasis being on preparation for further development in the secondary school. An interest in, and appreciation of, Welsh Culture is developed throughout the school through the learning of Welsh songs, verses and hymns, studying the work of Welsh artists, writers, etc.

As a school we also stress the importance of bilingualism within the school environment. Children are encouraged to use Welsh phrases and sentence patterns learned within the classroom in subjects other than Welsh, at break times and lunchtimes as well as in extra-curricular activities. Points, under the 'Star Card' and ClassDojo system and the award of 'Cymraeg Cwl' stickers are awarded for this use of Welsh to encourage the pupils to use the language of their home country and to become truly bilingual as they pursue their time within the school. Staff set a role model by using Welsh both within the classroom and outside with the pupils and with other members of the teaching and non-teaching staff. Parents are also encouraged to practise Welsh patterns with their children at home and to this end sheets containing Welsh phrases and sentence patterns are sent home to 'help' parents. All signage within the school is given, as far as possible, in both English and Welsh.





## **School Policies**

All school policies are reviewed on a rolling programme with the Teaching and Learning Policy and all subject policies being reviewed regularly by Area of Learning and Experience Coordinators and the Senior Leadership Team. Review of policies ensures the inclusion of new developments, resources and methodologies particularly with the implementation of New Curriculum in September 2022. Copies of school policies can be obtained from the school office and many are available on our school website.

## **School Prospectus**

The school prospectus is updated annually and copies are available in the school office. The prospectus includes information on staff, Governors, PTA, , School Holidays, Pastoral Care Arrangements Curriculum Information, Arrangements for Additional Learning Needs, Welsh Language, and lots more! The Prospectus is on the school website — <https://oystermouthprimaryschool.com/about-us/#1545039886953-a3a890d6-ed7c>





## Healthy living, eating and drinking

The school is fully compliant with the Welsh Government Appetite for Life guidelines.

Oystermouth Primary School will endeavour to improve the health of the community by involving all stakeholders in establishing and maintaining life-long healthy and environmentally sustainable eating habits. The objective is “to make Primary a healthy school, where health awareness and promotion is integrated into school life as part of a drive to promote health and improve educational standards”.

Oystermouth Primary is committed to the aims of the Healthy Schools Scheme. This will be achieved by educating pupils in the growing and cooking of foods, the provision of food supplied by the school and academic provision for food education as part of the curriculum.

We help our pupils understand that all foods can be eaten as part of a healthy diet, but some foods need to be eaten in moderation. We insist that healthy diet and regular exercise be an integral part of every school day. Every break time, Oystermouth is a hive of organised activity. With an adventure playground in the Key Stage 2 yard, Astro Turf in the Foundation Phase yard, climbing walls, playground markings, and various games to choose from, every child is occupied. In addition we have Playground Friends and Buddy Benches in the playgrounds.







## Community Links and Educational Visits

The interest and care for the environment is a popular theme throughout the school, as are the history and traditions associated with the village of Oystermouth and the Mumbles area in general. The proximity of the castle, the Parish Church, the foreshore, etc., all provide an abundance of interest. Traditionally, too, there is a close association with the Mumbles Lifeboat and the work of the Coastguards.

Most years the Year 5 and Year 6 classes attend a three day residential. Year 5 have visited Llain Outdoor Centre and the Year 6 class an Outdoor Pursuits Centre in Brecon.

Parents and grandparents, work with children to utilise the greenhouse to grow plants for the benefit of the school grounds and as an Enterprise activity in the Summer Fayre. The greenhouse is located in the school garden which has been transformed into a 'Sensory Garden' named 'Frank's Garden' in memory of a much-loved 'Lollipop Man'. The school also successfully takes part in the annual 'Mumbles in Bloom' and 'Swansea in Bloom' competitions.

We have established a Foundation Phase Outdoor Area which is used by all the Foundation Phase classes. It includes a 'Numeracy Nook', 'Literacy Lab', 'Creative Corner', Growing Area, Sand Pit and Muddy Kitchen. As a school, we are able to offer the full range of Foundation Phase principles to foster independent learning.

There are close ties with the local community. Last year the school continued to develop links with Norton Lodge Day Centre and Newton Grange Residential Home, Mumbles Rotary Club and local organisations are remembered and helped, particularly at Harvest and Christmas time. This care for the community at large always seeks to emphasise the value of local traditions.

The school also organises several charity events throughout the year such as 'Children in Need', Macmillan, Sports Relief and Comic Relief.



## **Community Links and Educational Visits**

The school has a permanent Foodbank Collection Box by the door in the Art Room. All items are gratefully received and given to Swansea Foodbank which operates from the Red Café every week.

The depth of the school experience is reflected in the range of educational visits that are normally made during the year. We encourage visits to local museums, businesses, etc. to give the children first hand experiences which can be followed up in school. Swansea Community Farm, the 'Co-op' supermarket, Swansea Fire Station, Gower Heritage Centre, Castleton Chapel, the Glynn Vivian Art Gallery, Swansea Museum and the Maritime Museum are but a few of the host of interesting venues visited this year to develop school themes and projects.

Many classes travel to experience the atmosphere of live productions, e.g. 'Beauty and the Beast' at Gower College. The school has developed collaborative links with Theatr na nOg through Mrs Webster being on the Artistic Advisory Board.

Visitors, including parents, are invited to school to speak to the children.

PC Craig, the schools Liaison Policeman visits the school to talk to children on a wide range of issues from 'People who help us' to 'Peer Pressure' and 'Drugs and Substance Abuse'.

The local Community Police Officers visit the school regularly and have accompanied some classes on visits. They have also established a 'Mini Police' group which meets once a month.

Strings tuition is provided by a peripatetic music teacher, Mrs Evans, who visits the school once a week. Children are entered for music examinations.

The school runs a Breakfast Club, Wraparound Facility and After School Club. We provide out of school cover from 8.00a.m until 5.30p.m. There is a charge for this facility.



## **Sport**

Sport continues to play an important part in the life of the school. Competitive sports feature prominently and school teams are entered for local, and more far-reaching competitions. To foster our links with the URDD, school teams take part in their competitions as well as the usual Swansea Leagues for Rugby, Football, Netball, Tennis, Cricket and Athletics.

## **Toilets**

Toilets are provided in the Key Stage 2 and Foundation Phase areas and in the Gymnasium. These are cleaned on a daily basis. To help cut down on waste, electric hand-dryers have been fitted to the toilets in the Junior and Infants along with liquid soap dispensers. Positioned outside the toilets, we have placed anti-bacterial gel dispensers to further emphasise the importance the school places on hygiene.

## **Inspection**

The school was the subject of an Estyn Inspection during the period 8th —11th January 2019. The Estyn Report can be viewed on the school website— <https://oystermouthprimaryschool.com/about-us/#1520800062398-d8990b3b-9145>